

## **eStatements Now Available!**

1. **Sign in to Online Banking.** When your account Overview screen is displayed, click the Self Service tab and choose “eStatements” located under the Additional Services heading. After viewing the Welcome and Enrollment Confirmation Screens, click on sign up to begin.
2. A new window will appear for you to enter your name and e-mail address. If you do not see a new window, you will need to disable your pop-up blocker for this site. Click on “Tools” in the menu bar at the top of your screen. You can then choose to either “Turn Off Pop-Up Blocker” or add this site to the list of allowed sites using the Pop-Up Blocker settings. (You will be asked to re-enter your security code and click the “eStatement” button again after disabling pop-ups on your computer.) Read and accept the terms, then click “Submit”.
3. When the “Statements” screen is displayed, your enrollment is complete. An e-mail will be sent to the address you provided when your next statement is ready to be viewed. In the meantime, it will say “there are no statements available for your account at this time”.
4. If you wish to enroll multiple accounts, return to the account summary screen and click “eStatements”, then choose the next account from the drop down menu and proceed with enrollment.

**Thank you for enrolling, we hope you enjoy this new member benefit!**

*(If you retrieve our eStatements in the future from another computer, please check that your pop-up blocker is disabled or you will be unable to view the statement.)*